

## Record of officer decision

<b>Decision title:</b>	<b>To purchase wheeled bins for domestic households</b>
<b>Date of decision:</b>	<b>12 February 2018</b>
<b>Decision maker:</b>	Assistant Director Environment & Place
<b>Authority for delegated decision:</b>	<p>Operational decision under directorate scheme of delegation as outlined in Section 7 of the constitution. Para 3.7.5</p> <p>An operational decision involves the day to day management of the council. They are usually incidental to a function being exercised by the council. Such decisions are taken by the chief executive, in accordance with the scheme of delegation and any financial or contracting requirements specified in the finance or contracts procedure rules and will be classed as operational so long as:</p> <ul style="list-style-type: none"> <li>• Is within an approved budget</li> <li>• Is not in conflict with the council's policies, strategies or relevant service plans</li> <li>• Does not amend existing or raise new policy issues</li> </ul>
<b>Ward:</b>	Countywide
<b>Consultation:</b>	No consultation was carried out.
<b>Decision made:</b>	Purchase of a full load of 360 litre green bins from SSI Schaefer Ltd at a cost of £12,480 to be delivered and fully off loaded at FCC depot in order to provide greater recycling bin capacity to households across the county upon request.
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• Budget is provided within the Environment &amp; Waste budget under Household Waste recycling and Purchase of Stock. There is sufficient money in this budget to make this purchase.</li> <li>• There is no conflict with any council policy, strategy or service plan.</li> <li>• This decision does not amend existing or raise new policy issues.</li> <li>• 360 litre bins are necessary to provide to households across the county who produce larger amounts of recycling than the standard 240 litre bins can accommodate.</li> <li>• In accordance with the councils procurement guidance for a medium value product, 3 quotes were requested from wheeled bin suppliers for the following: <ul style="list-style-type: none"> <li>▪ Full load of green 360 litre bins</li> <li>▪ All bins to be embossed on the front of the bin and on the lid</li> <li>▪ Bins to be independently certified to the following standards: EN840-1:2012, 5:2012 and 6:2012. RAL-GZ 951/1</li> <li>▪ Full off-loading service required from the delivery vehicle onto the ground &amp; moved into a specified area at the depot.</li> </ul> </li> <li>• The chosen supplier provided the cheapest of the quotes and could provide a full off-loading service.</li> </ul>

<b>Highlight any associated risks/finance/legal/equality considerations:</b>	No associated risks identified.
<b>Details of any alternative options considered and rejected:</b>	<p>3 quotes were requested for the supply of a full load of bins to allow each company to provide their best quote.  1 company did not submit a quote.  1 quote was rejected as non-compliant as the company could not provide a full off-loading service at the depot.</p> <p>Do nothing but this was rejected because it would result in more waste ending up being disposed of at greater cost.</p>
<b>Details of any declarations of interest made:</b>	No declarations of interest

Signed: R Ball

Date: 12 February 2018